



## Capital Planning Committee

Capital Plan for FY2021 (July 1, 2020 – June 30, 2021)  
5-Year Plan for FY2021 – FY2025

Date: Thursday, December 5, 2019

Time: 5-8pm

Location: Town Manager's Conference Room, Town Hall Annex, 730 Mass. Ave.

### Agenda

1. Approval of Minutes from Nov. 21 meeting
2. Meeting Schedule: Future Subcommittee Presentations (*5 mins*)
  - a. Thurs., Dec. 19
    - i. Presentation on Veterans' Memorial at Cooke's Hollow
    - ii. First review of 5-year plan
    - iii. Software (time permitting)
    - iv. Deliverable Review (time permitting)
  - b. Thurs., Jan. 2, 2020
    - i. Second review of 5-year plan
    - ii. Any items not covered on Dec. 19
  - c. Fri., Jan. 3 – Capital Plan formally due to Town Manager  
(will be incorporated into Town budget, due by Wed., Jan. 15)
  - d. Wed., Mar. 4, 7:30pm – CPC Presentation to Finance Committee
3. Review of Department Requests
  - a. Finance subcomm: Planning & Development – remaining items (*5 mins*)
  - b. Administration subcomm: Schools, ex Playgrounds (*60 mins total*)
    - i. Sweeps
    - ii. Unchanged requests: Items #1, 5, 9, 10, 13, 14, 16, 18, 24, 25, 26, 27, 28
    - iii. Decreases / no action: Items #3, 7  
(*20 mins total*)
    - iv. Shift in FY 2021: Item #8
    - v. Increases in FY 2021: Items #2, 15
    - vi. New in FY 2021: Items #6, 30, 31  
(*20 mins total*)
    - vii. Shift in out years: Item #11
    - viii. Increase in out years: Item #4
    - ix. New in out years: Items #19, 22, 29
    - x. Modulars: Items #20, 21  
(*20 mins total*)

Over →

- c. Administration subcomm: School Playgrounds: Items #12, 17, 23 – in context of other Playgrounds (30 mins)
    - School Supporting materials:*
    - Energy Efficiency Plan (Item #7); Custodial Equipment (#6); Playground emails (#12, 17, 23); Vehicles Plan (#4, 24-29)*
  - d. Public Works & Recreation subcomm: DPW (30 mins)
- 4. Old Business (10 mins)
  - a. Answers to follow-ups from prior presentations, and outstanding votes
    - i. ADA upgrades
    - ii. BlueBikes
    - iii. Other
- 5. New Business